



FRAMEWORK EVENTS

Framework Events - Job Description

Operations

Various Locations

In 2022, the LIV Golf Invitational Series will host 8 events, 5 in the United States. Framework Events is building a team to handle many of the operational aspects of these events prior to, during and after. We are looking for people who want to work hard to execute great events.

Job Description:

- Each event will have a 6 person team; with preference being given to a person that is able to work multiple events
- A position on this team will involve ensuring every operational set up item is completed within the appropriate timeframe and with a high level of execution
- Position reports to Event Director
- Operations duties include:
 - Position requires a “can do / whatever it takes to get the job done” mentality and attitude
 - Ability to work well within a team to meet expectations
 - Majority of the work is manual labor, examples include (both in setup and breakdown):
 - Rope and stake on course
 - Supply and equipment distribution
 - Inventory of items
 - Cooler and Refreshment set ups
 - Operational signage install
 - Furniture set up
 - Merchandise area set up
 - Other duties as assigned
 - Communication with operations vendors as needed for services/issues, such as:
 - Power distribution
 - Connectivity, Wi-Fi & Internet
 - A/V - Sound, lighting & TV broadcasting
 - Temporary fencing & barricades
 - Tents and other temporary structures
 - Port-o-lets & executive restrooms
 - Security management
 - Signage & Credentials



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Estimated Time Commitment

- Estimated average of 12 hours per day. Hours will vary from day to day, but the general premise is that we work until the job is done
- Ability to be onsite for 30+ days at any/all of the following (subject to fluctuate slightly):
 - Onsite from Jun 9, 2022 to Jul 8, 2022 - Portland, OR
 - Onsite from Jul 9, 2022 to Aug 8, 2022 - Bedminster, NJ
 - Onsite from Aug 9, 2022 to Sep 9, 2022 - Boston, MA
 - Onsite from Aug 23, 2022 to Sep 23, 2022 - Chicago, IL
 - Onsite from Oct 5, 2022 to Nov 4, 2022 - Miami, FL

Qualifications:

- Experience in event operations, sports or project management, or a related field
- A passion for events; an understanding of elite level customer service
- Exceptional work ethic and commitment
- Excellent communication skills with the desire to collaborate, think creatively, be innovative, and build relationships
- Critical thinking and problem solving skills required
- Evening, weekend, and holiday work including long days (12+ hrs) for multiple days in a row while on-site at events
- Ability to lift at least 45 pounds
- Ability to work outside for long periods of time
- Willingness to participate in event related manual labor
- Professional dress expected: khaki shorts and collared shirt

Payment:

- Daily rate; commensurate with experience, *PLUS*
- Expenses Paid:
 - Travel up to \$750 per event
 - Lodging during contract dates (roommate likely required)
 - Ground transportation during contract dates
 - Daily per diem during contract dates (when onsite meals not provided)

Interested candidates should send their resume to:

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